# EARLY YEARS PROFESSIONAL CV TEMPLATE

[Your Full Name]

[Your Address]

[Phone Number] | [Email Address] | [LinkedIn Profile - Optional]

## Personal Profile

[A passionate and dedicated Early Years Practitioner with a proven ability to create stimulating learning environments that nurture children's development. Experienced in supporting children’s emotional, social, and educational growth. Enthusiastic about making a positive impact in Early Years settings and continuously learning new approaches to child development.]

## Key Skills

- [Child-Centred Learning Approach]

- [Safeguarding & Child Protection]

- [Planning & Leading Activities]

- [Positive Behaviour Management]

- [Communication & Teamwork]

- [Observation, Assessment & Reporting

- [Inclusive Practice]

- [First Aid and Health & Safety Awareness]

## Professional Experience

**[Job Title]**  
[Nursery / Setting Name], [Location]  
[Month/Year] – [Month/Year]

**Key Responsibilities:**

* [Supported children’s learning through planned activities and spontaneous play.]
* [Ensured a safe and nurturing environment aligned with safeguarding policies.]
* [Built strong relationships with parents, carers, and colleagues to support children’s holistic development.]

**Key Achievements & Impact:**

* [Developed and led a [describe a key activity or initiative, e.g., "sensory play programme"] which improved [mention the impact, e.g., "children's fine motor skills development"].
* [Successfully supported [number] children in achieving their EYFS milestones, improving [specific area e.g., "speech and language development"].

**[Previous Job Title]**  
[Previous Nursery / Setting Name], [Location]  
[Month/Year] – [Month/Year]

**Key Responsibilities:**

* [List responsibilities here, e.g., "Delivered engaging story-time sessions to promote language and literacy development."]
* [Another responsibility.]

**Key Achievements & Impact:**

* [Example of positive impact, e.g., "Introduced a new outdoor learning area that increased children's physical activity levels."]

**Education & Qualifications**

[Qualification, e.g., Level 3 Diploma for the Early Years Workforce (Early Years Educator)]  
[College/Institution Name] | [Year Achieved]

[Additional Training or Certification, e.g., Paediatric First Aid, Safeguarding Level 2]  
[Training Provider] | [Year Achieved]

**Professional Development**

* [Course or Workshop Name] | [Year]
* [Course or Workshop Name] | [Year]

**References**

Available on request.

*Tip for Candidates: Tailor your CV for each application, highlight your key achievements and always explain how your work has positively impacted children's learning and development. Provide examples for each explanation and be as thorough and detailed as possible.*